



AGENDA

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, January 16, 2019

Flagstaff City Hall, **Staff Conference Room-2nd Floor**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Deborah Cargill 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:	Phil Scandura, Chair, Jonathan Day, Vice Chair, Charlie Webber Jerry McLaughlin David Hayward Emily Dale Open
CITY STAFF:	Tiffany Antol, Staff Co-Liaison Sara Dechter, Staff Co-Liaison Deborah Cargill, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

2. ANNOUNCEMENTS

- a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

3. APPROVAL of MINUTES (to be continued to February 20, 2019)

a. Regular Meeting of December 19, 2018

4. ELECTION OF OFFICERS

II. Old Business:

1. Historic Facades and Sign Grant – Babbitt Building

Address:	19 E Aspen Avenue
Assessor's Parcel Number:	10-20-001S
Property Owner:	Aspen Grove LLC, David Stephens Manager
Applicant:	UPDESIGN Studio PLLC, Anne Soper
City Staff:	Tiffany Antol, Co-HPO
REQUESTED ACTION:	Historic Facades and Sign Grant

This is a request for a Historic Facades and Signs Grant of \$10,000 for storefront improvements. The subject property is a .25-acre parcel of land located in the Railroad Addition Historic District. This commercial building is listed on the National Register of Historic Places.

RECOMMENDED ACTION: Staff recommends that the Heritage Preservation Commission review the application and approve the request as submitted.

III. New Business:

1. Certificate of No Effect – City of Flagstaff Courts Facility

Address:	101 W Cherry Street
Assessor's Parcel Number:	100-10-010C, 110-10-009A
Property Owner:	City of Flagstaff
Applicant:	City of Flagstaff
City Staff:	Sara Dechter, Co-HPO
REQUESTED ACTION:	Certificate of No Effect

This is a request for a Certificate of No Effect for the construction of a new Municipal Courthouse at 101 W Cherry Avenue. A 39,652 square foot structure is proposed on a 0.63 acre parcel. The property is in the Downtown Historic Overlay District and the Central Business zoning district. Signage will not be addressed as part of this certificate and will come back to the commission on a later date.

RECOMMENDED ACTION:

Staff recommends that the Heritage Preservation Commission review the application and approve with conditions as identified in the staff report.

IV. REPORTS:

1. None

V. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting:

VI. ADJOURNMENT